

ORANGE ECONOMIC DEVELOPMENT CORPORATION AGENDA

Orange Public Library Auditorium
220 N. Fifth Street
Orange, Texas

August 23, 2016
5:00 P.M.

1. **CALL TO ORDER** President Mortimer
2. **MOTION**
 - a) Motion finding that the advance posting and notice requirements of Article 8.1200 of the Code of Ordinances of the City of Orange, Texas have been met in relation to all minutes and pending resolutions on this agenda and that the reading of such items be confined to the caption of the resolutions. 1 Directors
3. **APPROVAL OF MINUTES**
 - a) August 15, 2016 Economic Development Corporation Meeting 3 Directors
4. **DISCUSSION/ACTION**
 - a) Consider a motion amending the Orange Economic Development Corporation Budget for Fiscal Year 2016. 5 Staff: Zeto, Cheryl
 - b) Discussion and possible action concerning the design and construction of a new Riverfront Pavilion restroom facility. 11 Staff: Trahan
5. **REPORTS FROM DIRECTORS** Directors
6. **ADJOURNMENT**

Texas Penal Code 30.06:

“Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun”

“De conformidad con la Sección 30.06 del código penal (entrada de persona con licencia de portar o llevar armas de mano oculta), una persona licenciada bajo el subcapítulo H, capítulo 411 del código de gobierno (ley de licenciamiento para portar o llevar armas de mano) no se permite entrar en esta propiedad con “ninguna armas de mano oculta”

Texas Penal Code 30.07:

“Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly”

“De conformidad con la Sección 30.07 del código penal (entrada de una persona con licencia de portar o llevar armas de mano visible), una persona licenciada bajo el subcapítulo H, capítulo 411 del código de gobierno (ley de licenciamiento para portar o llevar armas de mano visible) no se permite entrar en esta propiedad con ninguna “armas de mano visible”

No Firearms Allowed

No se permite ninguna armas de fuego

STATE OF TEXAS }
COUNTY OF ORANGE }

August 15, 2016

BE IT REMEMBERED THAT a meeting of the Orange Economic Development Corporation of the City of Orange, Orange County, Texas, was held in the Library Auditorium on Monday, August 15, 2016.

EDC MEMBERS PRESENT:	George Mortimer Ebb Moore Jimmy Sims Bill Mello Larry Spears Jr.	President Treasurer Director Director Director
DIRECTORS ABSENT:	Dean Granger David Meaux	Vice-President Secretary
COUNCIL MEMBERS PRESENT:	Patrick A. Pullen Dr. Wayne Guidry Annette Pernell	Council Member Council Member (arrived at 8:56 A.M.) Council Member
COUNCIL MEMBERS ABSENT:	Essie Bellfield	Council Member
STAFF MEMBERS PRESENT:	Dr. Shawn Oubre Jay Trahan Rhonda Haskins Patricia Anderson David Frenzel Jim Wolf Cheryl Zeto Brenna Manasco Sherry Jackson Kelvin Knauf Mike Zeto	City Manager Assistant City Manager, Director of Economic Development City Secretary Deputy City Secretary Fire Chief (arrived at 8:52 A.M.) Director of Public Works (arrived at 8:56 A.M.) Director of Finance Library Director (arrived at 8:56 A.M.) Accounting Manager Director of Planning and Community Development CIS Manager

President Mortimer called the meeting to order at 8:30 A.M.

MOTION FINDING THAT THE ADVANCE POSTING AND NOTICE REQUIREMENTS OF ARTICLE 8.1200 OF THE CODE OF ORDINANCES OF THE CITY OF ORANGE, TEXAS HAVE BEEN MET IN RELATION TO ALL MINUTES AND PENDING RESOLUTIONS ON THIS AGENDA AND THAT THE READING OF SUCH ITEMS BE CONFINED TO THE CAPTION OF THE

RESOLUTIONS

Director Spears moved to approve the motion. Second to the motion was made by Treasurer Moore which carried unanimously.

APPROVAL OF MINUTES

Director Sims moved to approve the minutes of the July 26, 2016 Orange Economic Development Corporation Meeting. Second to the motion was made by Treasurer Moore which carried unanimously.

DISCUSSION/ACTION

MOTION ACKNOWLEDGING RECEIPT OF THE ORANGE ECONOMIC DEVELOPMENT CORPORATION'S PROPOSED BUDGET FOR FISCAL YEAR 2017.

Ms. Zeto and Mr. Trahan gave an overview of the Orange Economic Development Corporation's proposed budget for Fiscal Year 2017.

Mr. Trahan made note and corrected the year on the agenda for the proposed budget from 2016 to 2017.

Director Mello moved to approve the motion. Second to the motion was made by Treasurer Moore which carried unanimously.

REPORTS FROM DIRECTORS

There were no reports.

ADJOURNMENT

There being no further business before the Corporation, Director Spears moved to adjourn the meeting. Second to the motion was made by Treasurer Moore which carried unanimously.

The meeting adjourned at 8:57 A.M.

George Mortimer, President

ATTEST:

David Meaux, Secretary

MOTION

Motion amending the Orange Economic Development Corporation Budget for Fiscal Year 2016.

George Mortimer, President

ATTEST:

David Meaux, Secretary

August 23, 2016

City of Orange Economic Development Corporation
Annual Budget Fiscal Year 2016

	<u>Adopted</u> <u>Budget</u> <u>FY 2016</u>	<u>Amendment</u> <u>#1</u>	<u>Amendment</u> <u>#2</u>	<u>Amended</u> <u>Budget</u> <u>FY 2016</u>
Estimated Beginning Cash Balance (Adjusted for current assets/liabilities)	2,576,266			2,576,266
<u>Operating Revenues</u>				
Sales Tax Revenue	1,300,000			1,300,000
Interest Earnings	3,075			3,075
Interest Earnings - 2007 Bonds I&S	275			275
Interest Earnings - 2012 Bonds I&S	745			745
Grant Proceeds	0			0
Donation/Reimbursements	12,027			12,027
Miscellaneous	<u>500</u>			<u>500</u>
Total Operating Revenues	1,316,622			1,316,622
Total Funds Available for Operations	<u>3,892,888</u>			<u>3,892,888</u>
<u>Operating Expenditures</u>				
<u>Debt Service</u>				
Debt Service Bond Interest Payment - 2007	64,175	(32,087)		32,088
Debt Service Bond Interest Payment - 2012	163,682			163,682
Debt Service Bond Interest Payment - 2016	0	10,561		10,561
Debt Service Bond Payment - 2007	170,000	(170,000)		0
Debt Service Bond Payment - 2012	135,000			135,000
Debt Service Bond Payment - 2016	0	185,000		185,000
Debt Service Bond Service Charge - 2007	1,000	(500)		500
Debt Service Bond Service Charge - 2012	1,000			1,000
Debt Service Bond Service Charge - 2016	<u>0</u>	<u>500</u>		<u>500</u>
Total Debt Service	534,857	(6,526)		528,331
<u>Operating Expenditures</u>				
Salary	93,747			93,747
Retirement Contributions	22,588			22,588
Group Insurance	16,373		1,409	16,373
Social Security Contributions	7,448			7,448
Workers Compensation	215			215
Unemployment Compensation	<u>43</u>			<u>43</u>
Total Personnel Services	140,414			140,414
Office Supplies	1,000			1,000
Printing	500			500
Postage	500			500
Banking Expense	5,000			5,000
Equipment	<u>1,500</u>			<u>1,500</u>
Total Supplies	8,500			8,500
Machinery Maintenance	1,000			1,000
Car Allowance	3,600			3,600
Special Services	5,819		(1,409)	5,819
Periodicals	400			400
Advertising	2,000			2,000
Electricity Expense	8,000			8,000
Communications	1,000			1,000
Dues	9,000			9,000
Legal Fees	8,000			8,000
Water Utility	5,000			5,000
Audit Fees	6,000			6,000
Consultant Expense	25,000			25,000
Chapter 380 Economic Development Program Payment	0		123,563	123,563

City of Orange Economic Deveopment Corporation
Annual Budget Fiscal Year 2016

Training & Educational	10,000		10,000
City Staff Reimbursement	<u>76,000</u>		<u>76,000</u>
Total Maintenance & Services	<u>160,819</u>		<u>284,382</u>
Total Operating Expenditures	309,733	123,563	433,296
Project Expenditures			
15th St. Utility Relocation/Street Closing	350,000		350,000
15th St. Relocation of Street EDC Portion	75,000		75,000
Hwy 62 TX DOT Upsize to 12" Water Line	48,000		48,000
ITEX Homes LLC Agreement	50,000		50,000
First Financial Bank Building	0	150,000	150,000
W. Allie Payne Rd. W/S Utility Extension	<u>658,000</u>		<u>658,000</u>
Total Project Expenditures	1,181,000	150,000	1,331,000
Total Expenditures	<u>2,025,590</u>	<u>(6,526)</u>	<u>2,292,627</u>
Operating Income (Expense)	<u>(708,968)</u>	<u>6,526</u>	<u>(976,005)</u>
Estimated Ending Cash Balance	1,867,298		1,600,261
Less 15th St. Utility Relocation	0		0
Less 15th St. Relocation of Street EDC Portion	0		0
Less Hwy 62 TX DOT Upsize to 12" Water Line	0		0
Less ITEX Homes LLC Agreement	50,000		50,000
Less W. Allie Payne Rd. W/S Utility Extension	<u>0</u>		<u>0</u>
Less Lication's collision Center Improvements	<u>0</u>		14,500
Less Bates & Co. Corporate Office Improvements	<u>0</u>		60,000
Less Eagle Point Boulevard Construction Project	<u>0</u>		<u>650,000</u>
	<u>50,000</u>		<u>774,500</u>
Less Amount Restricted for Debt Service	<u>400,000</u>		<u>400,000</u>
Available for Future Projects	<u>1,417,298</u>		<u>425,761</u>

BUDGET AMENDMENT FORM

Fiscal Year 2016

Division Name	Economic Development
Fund/Division #	099-999
Date	8/8/2016

Justification	to amend budget for the EDC Contribution to the purchase of the First Financial Bank Building

Budget Line Item	Title	Original Budget	Amended Amount	Amended Budget
099-999-4331	EDC Capital Projects City	1,131,000.00	150,000.00	1,281,000.00
		1,131,000.00	150,000.00	1,281,000.00

Approved Dept. Head	
Approved City Mgr.	

POSTED

 AUG 11 2016
 FINANCE
 CITY OF ORANGE

ECONOMIC DEVELOPMENT DEPARTMENT

MEMORANDUM

DATE: August 16, 2016
TO: Dr. Shawn Oubre, City Manager
FROM: Jay Trahan, EDC Director
RE: RIVERFRONT PAVILION RESTROOM FACILITY

Please see the attached Preliminary TxMas Proposal for Design and Construction of a new restroom facility at the downtown Riverfront Pavilion submitted by Mr. Jerry Vandervoort with SpawGlass.

The restroom facility would be located adjacent to the concrete service drive at the Pavilion and would include a men's and women's restroom along with a green room for entertainers and staff, which would be used for tourism-related and quality of life events in an effort to promote the hotel industry.

The cost for the restroom project submitted by SpawGlass is \$299,059.

The facility would be funded by the City of Orange Hotel Occupancy Tax Fund. City staff has designated funding each of the past three (3) years from the fund balance to be able to move forward with the project, which was an alternate at the time of the construction of the Riverfront Boardwalk & Pavilion project in year 2013.

Subject to your approval, please add this proposal for the next EDC Board meeting agenda and City Council meeting agenda for their review and possible discussion and action concerning the design and funding of the proposed project.

For additional information, please contact me at extension #1077.



August 16, 2016

Jay Trahan
Asst. City Manager
City of Orange
803 Green Ave
Orange, TX 77630

Re: City of Orange

Subject: Preliminary TxMas Proposal for Design and Construction of a Restroom/Green Room Facility at the Riverfront Pavilion TxMas # 14-560110

Jay,

SpawGlass is please to submit our proposal under SpawGlass' Texas Multiple Award Schedule (TxMas) Contract for the design and construction of a restroom facility located at the Riverfront Pavilion. The total amount proposed for the following scope of work is **\$299,597**

The scope of work that is included in this proposal is based on the following assumptions and scope definitions:

- Design of the restroom facility & Green Room Area per attached preliminary sketches and elevations (Restroom 810 sf, Green Room 410 sf)
- Green Room to include private restroom with viewing window of stage with access from service drive area
- Location of facility north of Pavilion service drive
- Functionality of new building is to be a durable, low maintenance facility
- Design Fees are included
- Supervision is included
- No Permit fees are included
- Estimated Time frame 14-18 weeks

Please review this issue and let me know if you have any questions or need any additional information regarding this matter. Thank you for this opportunity.

Sincerely,

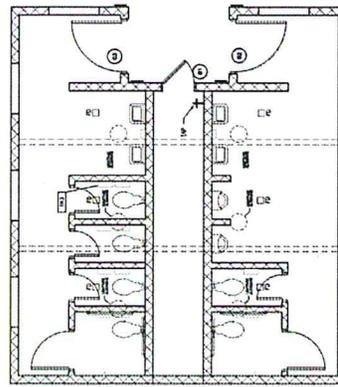


Jerry Vandervoort
Regional Operations Manager
SpawGlass

CC; SpawGlass Team

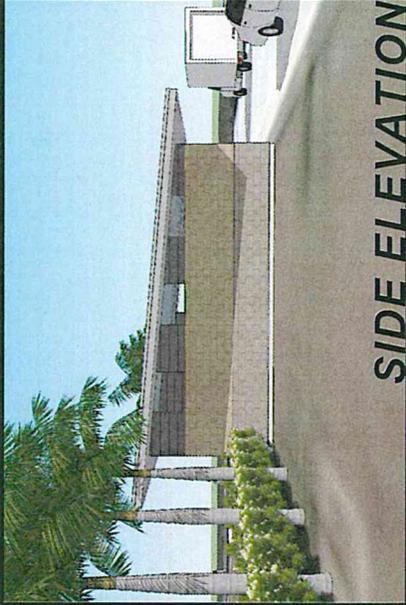


SITE PLAN



PROPOSED FLOOR PLAN

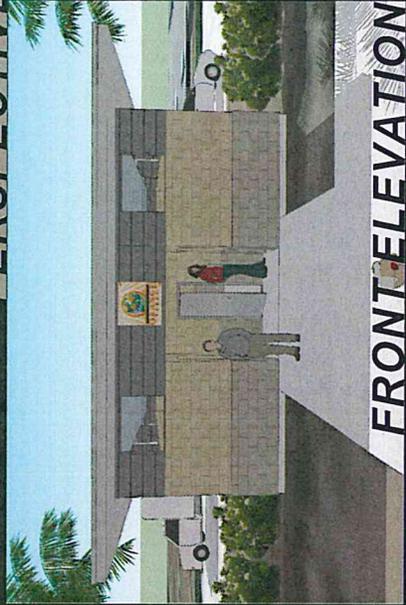
**RIVERFRONT PAVILION RESTROOM
CITY OF ORANGE TEXAS**



SIDE ELEVATION

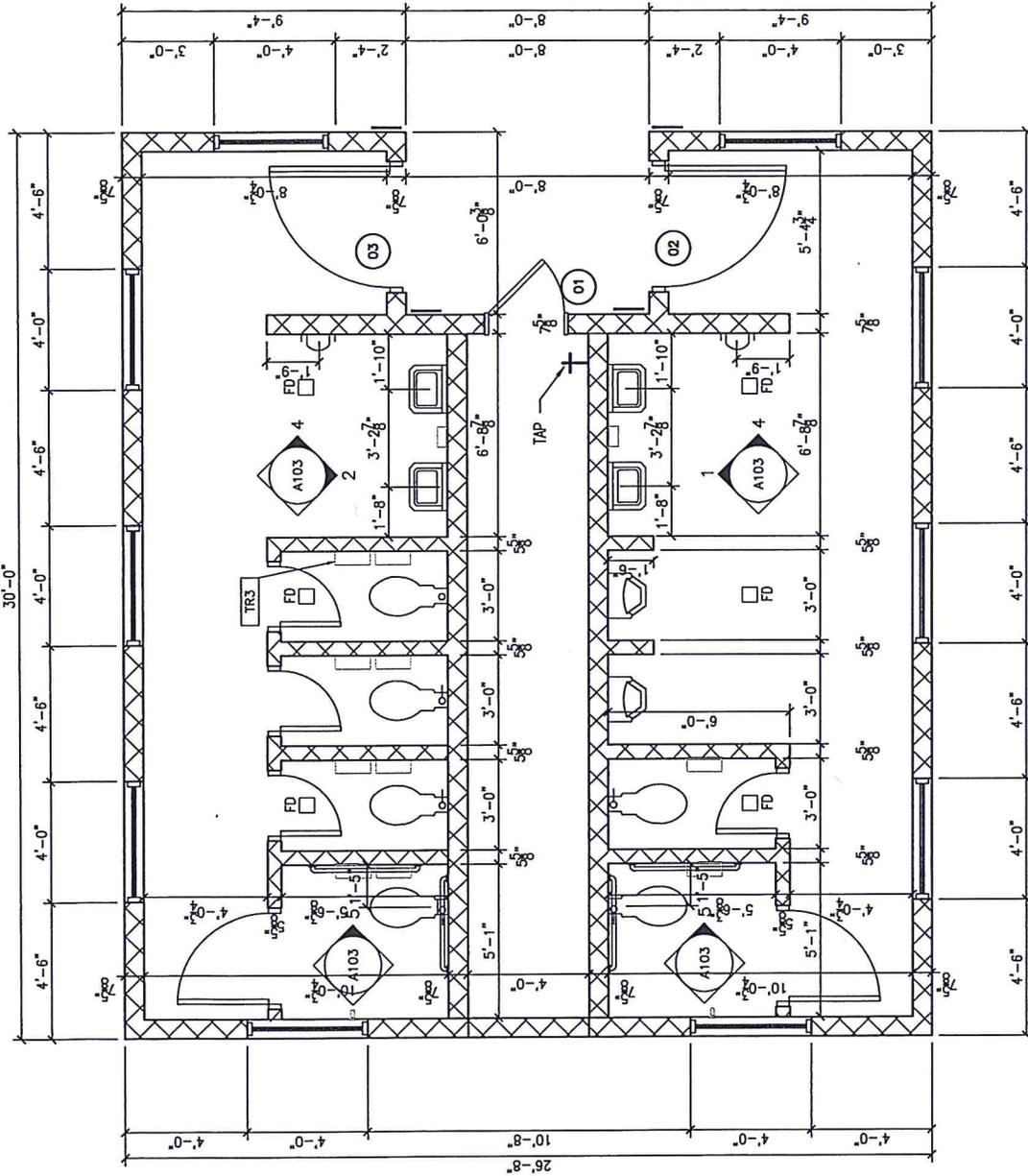


PERSPECTIVE



FRONT ELEVATION





FINISH SCHEDULE
 FLOOR: SEALED CONCRETE
 WALLS: FILLED AND PAINTED CMU
 CEILING: 3/4" FIBER CEMENT CEILING, PAINTED

NOTE: COORDINATE MASONRY WITH DOOR
 STALL MANUFACTURER



DATE: 8/16/2016

TxMas Pricing Summary

Project: **Riverfront Pavilion Restroom (Design & Build)**
 Desc: Preliminary Pricing for new Restroom Facility (Men & Women). Four (4) womens & mens stalls. Green Room Additional with Private Restroom, HVAC & Window (TOTAL SF: 1,210 sf)

DESCRIPTION OF WORK	UOM	PROD RATE	QTY	HOURS	UNIT RATE	LABOR COSTS	MATERIAL COSTS	EQUIPMENT COSTS	S/C COSTS	SUBTOTALS
Earthwork	SF		1,400		\$2.00				\$2,800	\$2,800
Sidewalk	SF		1,100		\$5.00				\$5,500	\$5,500
Foundation	SF		1,210		\$13.00				\$15,730	\$15,730
Masonry	SF		2,500		\$20.00				\$50,000	\$50,000
Rough Carpentry/Millwork	SF		1,210		\$8.00				\$9,680	\$9,680
Roofing	SF		1,300		\$10.00				\$13,000	\$13,000
Doors/Gates	EA		5		\$1,500.00				\$7,500	\$7,500
Interiors/Painting/Accessories	SF		1,210		\$15.00				\$18,150	\$18,150
Plumbing	EA		14		\$4,500.00				\$63,000	\$63,000
HVAC	EA		1,210		\$8.00				\$9,680	\$9,680
ELEC	SF		1,210		\$15.00				\$18,150	\$18,150
MISC/Contingency	LS		1						\$17,500	\$17,500
AE DESIGN	8.00%									\$23,968
Supervision OH&P	15.00%									\$44,940
Subtotal CD No.										\$299,597
Total Change Proposal Request										\$299,597