

**MEETING AGENDA
ORANGE CITY COUNCIL
Orange Public Library Auditorium
220 N. Fifth Street
Orange, Texas**

**November 10, 2015
9:00 A.M.**

- | | | |
|---|----|-----------------------|
| 1. CALL TO ORDER | | Mayor |
| 2. INVOCATION and PLEDGE OF ALLEGIANCE | | Council Member Guidry |
| 3. MOTION | | |
| a) Motion finding that the advance posting and notice requirements of Article 8.1200 of the Code of Ordinances of the City of Orange, Texas have been met in relation to all minutes and pending ordinances and resolutions on this agenda and that the reading of such items be confined to the captions as are agreed upon by the ordinances and resolutions. | 1 | Mayor/Council |
| 4. APPROVAL OF MINUTES | | |
| a) October 27, 2015 Regular City Council Meeting | 3 | Mayor/Council |
| 5. CITIZEN COMMENTS | | |
| <i>At this time comments will be taken from the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum three minutes for each speaker. Your comments are appreciated. As the Texas Open Meetings Act does not allow the Council to respond to items not listed on the agenda, your comments will be duly noted by the Council and forwarded to the appropriate department for prompt consideration.</i> | | |
| 6. RESOLUTIONS | | |
| a) Consider a resolution awarding a contract for wastewater analysis to Environdyne Laboratories Inc. in the amount of \$57,211.00. | 8 | Staff: Wolf |
| b) Consider a resolution awarding a contract for bio-monitoring to Bio-Aquatic Testing Inc. in the amount of \$9,420.00. | 10 | Staff: Wolf |

- c) Consider a resolution awarding the purchase of radio-read meters from Rural Pipe & Supply in the amount of \$50,700.93. 12 Staff: Wolf
- d) Consider a resolution awarding a contract to Blastco Texas, Inc. in the amount of \$2,411,577.00 for the Meeks Drive and Link Street Water Plant improvements. 14 Staff: Wolf
- e) Consider a resolution authorizing the City Manager to execute Change Order No. 1 with Blastco Texas, Inc. for the Meeks Drive and Link Street Water Plant improvements. 20 Staff: Wolf

7. DISCUSSION/ACTION

- a) Consider a motion approving the Orange Public Library's Computer Use and Public Internet Access Policy as submitted by Library Director, Brenna Manasco. 25 Staff: Manasco
- b) Consider a motion approving the Long Range Plan (2015-2020) of the Orange Public Library as submitted by Library Director, Brenna Manasco. 30 Staff: Manasco
- c) Consider a motion approving the certification of the 2015 assessed tax roll and the 2015 delinquent tax roll summary as submitted by Lynda Gunstream, Orange County Tax Assessor-Collector. 35 Staff: English
- d) Consider a motion acknowledging receipt of the Quarterly Investment Report for the period ending September 30, 2015. 41 Staff: English
- e) Consider a motion acknowledging receipt of the 2015 City of Orange Initial Communication with Governance Letter as presented by Charles E. Reed & Associates, P.C. 48 Staff: English
- f) Consider a motion canceling the November 24, 2015 and December 22, 2015 Regular City Council Meetings. 51 Staff: Oubre

8. REPORTS

- a) City Manager Report
- b) City Council Report

9. ADJOURNMENT

STATE OF TEXAS }
COUNTY OF ORANGE }

October 27, 2015

BE IT REMEMBERED THAT a Regular Meeting of the Orange City Council of the City of Orange, Orange County, Texas, was held in the Library Auditorium on Tuesday, October 27, 2015.

COUNCIL MEMBERS PRESENT:	Jimmy Sims Mary McKenna Patrick A. Pullen Dr. Wayne Guidry Essie Bellfield Bill Mello	Mayor Mayor Pro Tem Council Member Council Member Council Member Council Member
COUNCIL MEMBERS ABSENT:	Larry Spears Jr.	Council Member
STAFF MEMBERS PRESENT:	Dr. Shawn Oubre Jay Trahan Rhonda Haskins Patricia Anderson Lane Martin Lee Anne Brown Gail English Jim Wolf Kelvin Knauf Brenna Manasco Michael Patterson John Cash Smith	City Manager Assistant City Manager, Director of Economic Development City Secretary Deputy City Secretary Chief of Police Deputy Fire Chief Director of Finance Director of Public Works Director of Planning and C o m m u n i t y Development Library Director Engineering Tech City Attorney
STAFF MEMBERS ABSENT:	David Frenzel	Fire Chief

Mayor Sims called the meeting to order at 5:30 P.M.

Council Member Pullen led the Invocation and the Pledge of Allegiance.

MOTION FINDING THAT THE ADVANCE POSTING AND NOTICE REQUIREMENTS OF ARTICLE 8.1200 OF THE CODE OF ORDINANCES OF THE CITY OF ORANGE, TEXAS HAVE BEEN MET IN RELATION TO ALL MINUTES AND PENDING ORDINANCES AND RESOLUTIONS ON THIS AGENDA AND THAT THE READING OF SUCH ITEMS BE CONFINED TO THE CAPTION OF THE ORDINANCES AND RESOLUTIONS.

Council Member Bellfield moved to approve the motion. Second to the motion was made by Mayor Pro Tem McKenna which carried unanimously.

APPROVAL OF MINUTES

Council Member Pullen moved to approve the minutes of the October 13, 2015 Regular Meeting of the Orange City Council. Second to the motion was made by Council Member Guidry which carried unanimously.

CITIZEN COMMENTS

There were no citizen comments.

ORDINANCES

FINAL READING:

ORDINANCE BY THE CITY OF ORANGE, TEXAS ("CITY") DENYING THE DISTRIBUTION COST RECOVERY FACTOR RATE INCREASE REQUEST OF ENTERGY TEXAS, INC. FILED ON SEPTEMBER 4, 2015; SETTING JUST AND REASONABLE RATES FOR ENTERGY TEXAS, INC. FOR SERVICE WITHIN THE MUNICIPAL LIMITS; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS.

Council Member Mello moved to approve the ordinance. Second to the motion was made by Mayor Pro Tem McKenna which carried unanimously.

A copy of this ordinance is being made a part of these minutes as Ordinance Number 2015-19.

RESOLUTIONS

RESOLUTION AUTHORIZING A FIVE-YEAR EXTENSION OF THE STANDARD SOFTWARE MAINTENANCE AGREEMENT WITH NEW WORLD SYSTEMS CORPORATION FOR A PERIOD STARTING 1/1/2016 TO 12/31/2020.

Council Member Bellfield moved to approve the resolution. Second to the motion was made by Council Member Mello which carried unanimously.

A copy of this resolution is being made a part of these minutes as Resolution Number 2015-94.

RESOLUTION FOR APPROVAL FOR THE CITY OF ORANGE POLICE DEPARTMENT TO PURCHASE FIVE (5) CHEVROLET TAHOES THROUGH HGAC IN THE AMOUNT OF \$174,825.00 AND APPROVAL TO PURCHASE EQUIPMENT FOR SAID VEHICLES THROUGH SILSBEE FLEET GROUP IN THE AMOUNT OF \$28,589.56.

Council Member Mello moved to approve the resolution. Second to the motion was made by Council Member Pullen which carried unanimously.

A copy of this resolution is being made a part of these minutes as Resolution Number 2015-95.

RESOLUTION SUPPORTING CANDIDATES FOR THE 2016-2017 BOARD OF DIRECTORS FOR THE ORANGE COUNTY APPRAISAL DISTRICT.

Mayor Pro Tem McKenna moved to approve the resolution. Second to the motion was made by Council Member Guidry which carried unanimously.

A copy of this resolution is being made a part of these minutes as Resolution Number 2015-96.

RESOLUTION AWARDING THE BID FOR LIQUID POLYPHOSPHATE FOR WELL WATER TREATMENT TO NAPCO CHEMICAL CORP. IN THE AMOUNT OF \$65,000.00.

Council Member Mello moved to approve the resolution. Second to the motion was made by Council Member Pullen which carried unanimously.

A copy of this resolution is being made a part of these minutes as Resolution Number 2015-97.

RESOLUTION AWARDING THE BID FOR CHLORINE FOR WATER PRODUCTION TO DXI INDUSTRIES, INC. IN THE AMOUNT OF \$21,638.00.

Council Member Bellfield moved to approve the resolution. Second to the motion was made by Council Member Guidry which carried unanimously.

A copy of this resolution is being made a part of these minutes as Resolution Number 2015-98.

RESOLUTION AUTHORIZING THE CITY'S PARTICIPATION IN AND ACCEPTANCE OF THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT'S COMMUNITY BLOCK GRANT AWARD OF \$309,582 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT FOR FEDERAL FUNDS.

Council Member Mello moved to approve the resolution. Second to the motion was made by Council Member Pullen which carried with Mayor Sims, Council Member Pullen, Council Member Guidry, Council Member Bellfield and Council Member Mello voting aye. Mayor Pro Tem McKenna recused herself from any discussion and action taken on this item.

A copy of this resolution is being made a part of these minutes as Resolution Number 2015-99.

RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT A GRANT IN THE AMOUNT OF TEN THOUSAND DOLLARS (\$10,000.00) FROM THE NELDA C. AND H.J. LUTCHER STARK FOUNDATION FOR THE ORANGE FIRE DEPARTMENT.

Council Member Mello moved to approve the resolution. Second to the motion was made by Mayor Pro Tem McKenna which carried unanimously.

A copy of this resolution is being made a part of these minutes as Resolution Number 2015-100.

CITY MANAGER REPORT

No report was given.

CITY COUNCIL REPORT

Council Member Mello advised the Ducks Unlimited Banquet was a success.

Mayor Pro Tem McKenna encouraged citizens to get their flu shots.

Council Member Bellfield advised she is glad to see that Texas Monthly Magazine has an article about Orange.

Council Member Guidry advised he is glad to see that the City has a good budget process.

Council Member Pullen encouraged citizens to get their tickets to the Boogie Woogie Train Gala.

Mayor Sims introduced a young lady who was a former exchange student his family hosted.

ADJOURN TO CLOSED EXECUTIVE SESSION

- a) Deliberation about Real Property pursuant to Chapter 551 of the Texas Government Code:
 - (1) Deliberation regarding the purchase, exchange, lease or value of real property as authorized by subsection 551.072 involving the City Hall Campus.

The Council met in closed executive session at 6:06 P.M.

RECONVENE IN OPEN SESSION

The Council reconvened in open session at 6:31 P.M.

TAKE ACTION AS NECESSARY REGARDING ITEM 9 a (1) ABOVE.

No action was taken.

ADJOURNMENT

There being no further business before the Council, Council Member Bellfield moved to adjourn the meeting which carried unanimously.

The meeting adjourned at 6:31 P.M.

Regular Meeting

5

October 27, 2015

ATTEST:

Jimmy Sims, Mayor

Rhonda Haskins, City Secretary

MEMORANDUM

November 2, 2015

To: Jim Wolf, Director of Public Works
From: David L. Trahan, Manager of Water Utilities
Re: Wastewater Analysis Bid

After reviewing the Bid Tabulations for Wastewater Analysis, I recommend that the bid be awarded to Envirodyne Laboratories Inc. in the amount of \$57,211.00, as other contractors sent bid package didn't return a bid.

Thank you,

David L. Trahan, Manager of Water Utilities

A RESOLUTION AWARDING A CONTRACT FOR WASTEWATER ANALYSIS TO ENVIRODYNE LABORATORIES INC. IN THE AMOUNT OF \$57,211.00.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE, TEXAS:

That a contract for wastewater analysis be awarded to Envirodyne Laboratories Inc. on the basis of their bid meeting specifications in the amount of FIFTY-SEVEN THOUSAND TWO HUNDRED ELEVEN (\$57,211.00) AND NO/100 DOLLARS.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute said contract with Envirodyne Laboratories.

PASSED, APPROVED and ADOPTED on this the 10th day of November 2015.

Jimmy Sims, Mayor

ATTEST:

Rhonda Haskins, City Secretary

APPROVED:

City Attorney

MEMORANDUM

November 2, 2015

To: Jim Wolf, Director of Public Works
From: David L. Trahan, Manager of Water Utilities
Re: Bio-Monitoring Bid

After reviewing the Bid Tabulations for Bio-Monitoring, I recommend that the bid be awarded to Bio-Aquatic Testing Inc. in the amount of \$9,420.00, as they were the low bidder.

Thank you,

David L. Trahan, Manager of Water Utilities

**A RESOLUTION AWARDING A CONTRACT FOR BIO-MONITORING TO
BIO-AQUATIC TESTING INC. IN THE AMOUNT OF \$9,420.00.**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE, TEXAS:

That a contract for bio-monitoring be awarded to Bio-Aquatic Testing Inc. on the basis of their low bid meeting specifications in the amount of NINE THOUSAND FOUR HUNDRED TWENTY AND NO/100 (\$9,420.00) DOLLARS.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute said contract with Bio Aquatic Testing Inc.

PASSED, APPROVED and ADOPTED on this the 10th day of November 2015.

Jimmy Sims, Mayor

ATTEST:

Rhonda Haskins, City Secretary

APPROVED:

City Attorney

MEMORANDUM

November 2, 2015

To: Jim Wolf, Director of Public Works
From: David L. Trahan, Manager of Water Utilities
Re: Meter Change-Out Projects for FY2016

I am requesting the purchase of [291] Radio-Read Meters per my FY 2016 budget request from Rural Pipe & Supply, the sole source **dealer/supplier** for Badger Meters. The pricing is on an annual quote from Rural Pipe & Supply for Badger Meters and is good for [1] year. The quantity and pricing is listed below:

1. [291] 5/8"X 3/4" single frequency radio-read meters @ \$174.23 ea. = \$50,700.93

Thank you,

David L. Trahan

David L. Trahan, Manager of Water Utilities

A RESOLUTION AWARDING THE PURCHASE OF RADIO-READ METERS FROM RURAL PIPE & SUPPLY IN THE AMOUNT OF \$50,700.93.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE, TEXAS:

That the purchase of (291) 5/8" X 3/4" Radio-Read Meters from Rural Pipe & Supply, the Sole Source Dealer/Supplier for Badger Meter, in the amount of FIFTY THOUSAND SEVEN HUNDRED AND 93/100 (\$50,700.93) DOLLARS is awarded.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute said purchase from Rural Pipe & Supply.

PASSED, APPROVED and ADOPTED on this the 10th day of November 2015.

Jimmy Sims, Mayor

ATTEST:

Rhonda Haskins, City Secretary

APPROVED:

City Attorney

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

October 30,2015

To: Dr. Shawn Oubre, City Manager

From: James B. Wolf, Public Works Director

Re: Meeks Drive and Link Street Water Plant Improvements
Recommendation for Award of Construction Contract

Please find attached Schaumburg & Polk's letter of recommendation and the bid tabulation for the referenced project. After reviewing the information we also recommend award of the contract to Blastco Texas, Inc. of Houston, Texas in the amount of \$2,411,577.00. If you agree please place on the next Council agenda.

RECOMMENDATION OF AWARD

October 29, 2015

Mr. James B. Wolf, P.E.; R.P.L.S.
Director of Public Works
City of Orange
P.O. Box 520
Orange, Texas 77631

Re: City of Orange
Orange County, Texas
Meeks Drive and Link Street
Proposed Water Plant Improvements

Dear Mr. Wolf,

The City of Orange opened bids on Tuesday October 27, 2015 for the above referenced project. We have performed a review of the bid information as provided by the City. We recommend that award for the above referenced project be made to **Blastco Texas, Inc.** of Houston Texas for the Base Bid Items and Additive Bid Items 18 thru 20 for a Total Contract Amount of \$2,411,577.00. I have included herewith a copy of the Bid Tabulation of the bids received. Should you have any questions or comments please do not hesitate to call.

Sincerely,
SCHAUMBURG & POLK, INC.



Mark Mann, P.E.
Project Manager

**BID TABULATION
CITY OF ORANGE, TEXAS
MEEKS DRIVE AND LINK STREET
PROPOSED WATER PLANT IMPROVEMENTS**

BID OPENING DATE: 10/27/15 2:00 PM

Item	Qty	Unit	Description	ALLCO 6720 College Street Beaumont, TX 77707		Blasto Texas Inc. 5514 Easthampton Drive Houston, TX 77039		MK Constructors 2485 North Street Vidor, TX 77662	
				Unit Price	Item Total	Unit Price	Item Total	Unit Price	Item Total
1.	1	LS	Mobilization Costs, including payment bond, performance bond, insurance, project communications, and moving equipment to project, all in accordance with plans & specifications; NOT TO EXCEED 3% OF TOTAL PROJECT BID for,	\$73,000.00	\$73,000.00	\$50,000.00	\$50,000.00	\$60,880.00	\$60,880.00
2.	1	LS	1,500,000 Gallon GSTs Structural Work. Furnish all labor, materials and equipment to remove and replace the existing steel roof systems with new aluminum GEODESIC roofs; remove and replace the top 24" of the tank shells; wind girders and stiffening rings; remove the existing steel rails; new aluminum handrails; install new steel landing platforms, all in strict accordance with the plans and specifications for	\$431,291.00	\$431,291.00	\$334,000.00	\$334,000.00	\$448,693.00	\$448,693.00
3.	1	LS	2,000,000 Gallon GSTs Structural Work. Furnish all labor, materials and equipment to remove and replace the existing steel roof systems with new aluminum GEODESIC roofs; remove and replace the top 24" of the tank shells; wind girders and stiffening rings; remove the existing steel rails; new aluminum handrails; install new steel landing platforms, all in strict accordance with the plans and specifications for	\$519,044.00	\$519,044.00	\$433,000.00	\$433,000.00	\$546,281.00	\$546,281.00
4.	1	LS	1,500,000 Gallon GSTs Coating (Exterior three coat Floropolymer Urethane; Interior High Build Zinc/Epoxy System). Furnish all labor, materials, and equipment to coat all exterior and interior surfaces including pressure washing, shrouding, surface preparation, removal and disposal of sediment from the interior of the tank, disinfection, providing and installing "Confined Space Entry" placards all in strict accordance with the plans and specifications, for	\$205,586.00	\$205,586.00	\$191,450.00	\$191,450.00	\$310,000.00	\$310,000.00
5.	1	LS	2,000,000 Gallon GSTs Coating (Exterior three coat Floropolymer Urethane; Interior High Build Zinc/Epoxy System). Furnish all labor, materials, and equipment to coat all exterior and interior surfaces including pressure washing, shrouding, surface preparation, removal and disposal of sediment from the interior of the tank, disinfection, providing and installing "Confined Space Entry" placards all in strict accordance with the plans and specifications, for	\$240,586.00	\$240,586.00	\$233,450.00	\$233,450.00	\$396,000.00	\$396,000.00
6.	1	LS	MCC Room. Furnish all labor, materials and equipment to provide improvements to the proposed MCC room, including removing the existing vinyl flooring; sealing the concrete floor; constructing electrical equipment concrete pads; removing the existing window and filling the opening with CMU blocks; removing and replacing the existing AC unit and all in accordance with the plans and specifications for.	\$14,553.00	\$14,553.00	\$22,000.00	\$22,000.00	\$25,054.00	\$25,054.00
7.	1	LS	Electrical Work - Furnish all labor, materials and equipment for the removal and replacement of the MCC, provide new level transducers, lighting, and associated improvements at the Link Street Plant, including all conduits, wire, and appurtenances, all in strict accordance with the plans and specifications for.	\$170,000.00	\$170,000.00	\$190,000.00	\$190,000.00	\$182,784.00	\$182,784.00
8.	1	LS	500,000 Gallon GST. Furnish all labor, materials and equipment to construct a new AWWA welded steel ground storage tank for potable water including piping, valves, fittings, manways, hatches, cleanouts, nozzels, drains; testing; interior and exterior ladders; hydrostatic testing; all related appurtenances and connections to the influent and effluent lines, all in strict accordance with the plans and specifications, for	\$431,935.00	\$431,935.00	\$425,000.00	\$425,000.00	\$402,600.00	\$402,600.00

**BID TABULATION
CITY OF ORANGE, TEXAS
MEEKS DRIVE AND LINK STREET
PROPOSED WATER PLANT IMPROVEMENTS**

BID OPENING DATE: 10/27/15 2:00 PM

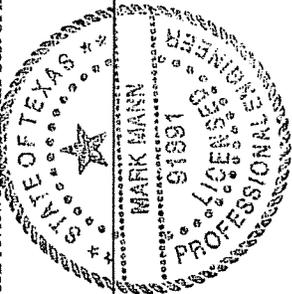
Item	Qty	Unit	Description	ALLCO 6720 College Street Beaumont, TX 77707		Blastco Texas Inc. 5514 Easthampton Drive Houston, TX 77039		MK Constructors 2485 North Street Vidor, TX 77662	
				Unit Price	Item Total	Unit Price	Item Total	Unit Price	Item Total
9.	1	LS	GST Foundation. Furnish all labor, materials and equipment to construct a galvanized steel grade ring foundation for the new 500,000 gallon GST including excavation and backfill all in strict accordance with the plans and specifications for.	\$56,952.00	\$56,952.00	\$25,000.00	\$25,000.00	\$43,000.00	\$43,000.00
10.	1	LS	500,000 Gallon GST Coating (Exterior three coat Floropolymer Urethane; Interior High Build Zinc/Epoxy System). Furnish all labor, materials, and equipment to coat all exterior and interior surfaces including, shrouding, surface preparation, disinfection, testing, providing and installing "Confined Space Entry" placards all in strict accordance with the plans and specifications, for	\$153,015.00	\$153,015.00	\$166,950.00	\$166,950.00	\$185,000.00	\$185,000.00
11.	1	LS	Yard Piping. Furnish all labor, materials and equipment to install the proposed new 16" diameter C905 PVC fill and suction lines including excavation, backfill, MJ fittings, chlorine injectors, testing and disinfection, all in accordance with the plans and	\$50,272.00	\$50,272.00	\$61,500.00	\$61,500.00	\$89,778.00	\$89,778.00
12.	1	EA	Manhole. Furnish all labor, materials and equipment to install a new manhole including excavation and backfill, concrete base, stainless steel rainstopper all in strict accordance with the plans and specifications for.	\$3,753.00	\$3,753.00	\$10,000.00	\$10,000.00	\$4,500.00	\$4,500.00
13.	1	LS	Existing GST Work. Furnish all labor, equipment and materials to remove the existing target board level indicator and install a new pressure transducer level indicator including all related electrical conduits and conductors and connection to SCADA system, all in strict accordance with the plans and specifications for.	\$7,128.00	\$7,128.00	\$20,000.00	\$20,000.00	\$8,700.00	\$8,700.00
14.	1	LS	Site Improvements. Furnish all labor, materials and equipment to provide site improvements including removing and replacing a section of the existing chain link fence and swing gate; concrete splash pad; removing the existing exposed 12" dia water line and valve and installing blind flanges, site grading, and surface restoration, all in strict accordance with the plans and specifications for.	\$25,271.00	\$25,271.00	\$27,227.00	\$27,227.00	\$29,197.00	\$29,197.00
15.	1	LS	Electrical Work - Furnish all labor, materials and equipment to provide for new ground storage tank, including all level transducers, conduits, electrical wire, and appurtenances, all in strict accordance with the plans and specifications for.	\$30,000.00	\$30,000.00	\$25,000.00	\$25,000.00	\$13,266.00	\$13,266.00
16.	1	ALLOW	ALLOWANCE- Electrical Service by Entergy at Link Street Plant - reimbursement based on supplied invoices	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
17.	1	ALLOW	ALLOWANCE- Materials Testing, by Geotechnical/Testing Firm (Toluanu Wong) - reimbursement based on supplied invoices	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00

**BID TABULATION
CITY OF ORANGE, TEXAS
MEEKS DRIVE AND LINK STREET
PROPOSED WATER PLANT IMPROVEMENTS**

BID OPENING DATE: 10/27/15 2:00 PM

Item	Qty	Unit	Description	ALLCO 6720 College Street Beaumont, TX 77707		Blastco Texas Inc. 5514 Easthampton Drive Houston, TX 77039		MK Constructors 2485 North Street Vidor, TX 77662	
				Unit Price	Item Total	Unit Price	Item Total	Unit Price	Item Total
18.	1	ALLOW	ALLOWANCE-SCADA Communications Improvements, supplied by City Vendor (Epic) - reimbursement based on supplied invoices	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00
19.	2	EA	10" Gate Valves. Furnish all labor, materials and equipment to remove and replace the existing 10" gate valves with new 10" gate valves all in strict accordance with the plans and specifications for,	\$4,351.00	\$8,702.00	\$3,500.00	\$7,000.00	\$6,114.00	\$12,228.00
20.	4	EA	20" Gate Valves. Furnish all labor, materials and equipment to remove and replace the existing 20" gate valves with new 20" gate valves all in strict accordance with the plans and specifications for,	\$21,003.00	\$84,012.00	\$22,500.00	\$90,000.00	\$19,848.00	\$79,392.00
21.	1	LS	DEDUCT - Provide Alternative GST's Coating Materials (Exterior three coat Modified Hybrid Urethane Urethane; Interior Traditional Zinc/Epoxy System) for LINK STREET 1.5 MG Tanks	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,140.00	\$10,140.00
22.	1	LS	DEDUCT - Provide Alternative GST's Coating Materials (Exterior three coat Modified Hybrid Urethane Urethane; Interior Traditional Zinc/Epoxy System) for LINK STREET 2.0 MG Tanks	\$12,000.00	\$12,000.00	\$12,500.00	\$12,500.00	\$11,780.00	\$11,780.00
23.	1	LS	DEDUCT - Provide Alternative GST's Coating Materials (Exterior three coat Modified Hybrid Urethane Urethane; Interior Traditional Zinc/Epoxy System) for Meeks Road 500K Tank	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
TOTAL BASE BID (ITEMS 1-17)				\$2,452,386.00	\$2,452,386.00	\$2,254,577.00	\$2,254,577.00	\$2,785,733.00	\$2,785,733.00
TOTAL ADDITIVE AMOUNT (ITEMS 18-20)				\$152,714.00	\$152,714.00	\$157,000.00	\$157,000.00	\$151,620.00	\$151,620.00
TOTAL DEDUCTIVE AMOUNT (ITEMS 21-23)				\$27,000.00	\$27,000.00	\$32,500.00	\$32,500.00	\$31,920.00	\$31,920.00
Bonding Company Information				YES	YES	YES	YES	YES	YES
Bid Bond				YES	YES	YES	YES	YES	YES
Bid Schedule				YES	YES	YES	YES	YES	YES
Non-Collusion Affidavit of Prime Contractor				YES	YES	YES	YES	YES	YES
Vendor Compliance Statement				YES	YES	YES	YES	YES	YES
Qualification Statement/Financial Statement				YES	YES	YES	YES	YES	YES

The Bid Proposals submitted have been reviewed and to the best of my knowledge this is an accurate tabulation of the Bids received.



Mark Mann

Signature

10/29/15

Date

**A RESOLUTION AWARDING A CONTRACT TO BLASTCO TEXAS, INC.
IN THE AMOUNT OF \$2,411,577.00 FOR THE MEEKS DRIVE AND LINK
STREET WATER PLANT IMPROVEMENTS.**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE, TEXAS:

That a contract be awarded to Blastco Texas, Inc. for improvements to the Meeks Drive and Link Street water plants in the amount of TWO MILLION FOUR HUNDRED ELEVEN THOUSAND FIVE HUNDRED SEVENTY SEVEN DOLLARS (\$2,411,577.00) AND NO/100.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute said contract with Blastco Texas, Inc.

PASSED, APPROVED and ADOPTED on this the 10th day of November 2015.

Jimmy Sims, Mayor

ATTEST:

Rhonda Haskins, City Secretary

APPROVED:

City Attorney

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

November 2, 2015

To: Dr. Shawn Oubre, City Manager

From: James B. Wolf, Public Works Director

Re: Meeks Drive and Link Street Water Plant Improvements
Blastco Texas, Inc.
Change Order No. 1

Please find attached Schaumburg & Polk's copy of Change Order No. 1 for the referenced project. This change order will delete the bid items for work associated with a new ground storage tank at Meeks Drive Water Plant in the amount of \$778,377.00. The revised contract price with Council approval is \$1,633,200.00. If you agree please place on the next agendas.

November 2, 2015

Mr. James B. Wolf, P.E.; R.P.L.S.
Director of Public Works
City of Orange
P.O. Box 520
Orange, Texas 77631

Re: City of Orange
Orange County, Texas
Meeks Drive and Link Street
Water Plant Improvements
Change Order No. 1

Dear Mr. Wolf,

Please find a copy of Change Order No. 1 for the above project. This change order is to delete the bid items for work at the Meeks Drive Water Plant to install an additional Ground Storage Tank and associated site work.

The proposed tank was to provide additional storage at the existing Meeks Drive Plant to allow for flexibility in future operations, and allow for the existing tank to be removed from service for maintenance in the future. The current plant meets current TCEQ criteria for storage capacity with the existing tank. This work can be added into future projects by change order or bid as part of a future contract.

Please review the change order and execute on behalf of the City, and return two copies to our office for distribution. Should you have any questions or comments please do not hesitate to call.

Sincerely,
SCHAUMBURG & POLK, INC.



Mark Mann, P.E.
Project Manager

cc: SPI File: Orange 45014, Change Order

PROJECT: City of Orange
 Meeks Drive and Link Street Proposed Water Plant Improvements

OWNER: City of Orange
 803 West Green
 Orange, Texas 77630

CONTRACTOR: Blastco Texas, Inc
 5514 Easthampton Dr
 Houston, Texas 77039

TO THE OWNER: Approval of the following contract change is requested.

REASON FOR CHANGE: Revise Bid Items from Contract as indicated:

CONTRACT PRICE

ORIGINAL CONTRACT AMOUNT:		\$2,411,577.00
THIS CHANGE ORDER:		
<u>Items</u>		
1	Mobilization Costs, delete work required for Meeks Drive Plant, REDUCE by 1 Lump Sum	-\$7,700.00
8	500,000 Gallon GST, Furnish and Install at Meeks Drive Plant; DELETE 1 Lump Sum	-\$425,000.00
9	GST Foundation, Furnish and Install at Meeks Drive Plant; DELETE 1 Lump Sum	-\$25,000.00
10	500,000 Gallon GST Coating System, Furnish and Install at Meeks Drive Plant, DELETE 1 Lump Sum	-\$166,950.00
11	Yard Piping, Furnish and Install all pipe and fittings at Meeks Drive Plant, DELETE 1 Lump Sum	-\$61,500.00
12	Manhole, Furnish and Install at Meeks Drive Plant, DELETE 1 Lump Sum	-\$10,000.00
13	Existing GST Work, including new pressure gauge, pressure transmitter, electrical and conduit at Meeks Drive Plant, DELETE 1 Lump Sum	-\$20,000.00
14	Site Improvements, including grading, chain link fences, concrete pads at Meeks Drive Plant, DELETE 1 Lump Sum	-\$27,227.00
15	Electrical Work, Furnish all labor and materials at Meeks Drive Plant, DELETE 1 Lump Sum	-\$25,000.00
17	ALLOWANCE -Material Testing by Geotechnical Firm for Meeks Drive Plant, DELETE 1 Lump Sum	-\$10,000.00
AMOUNT OF THIS CHANGE ORDER:		-\$778,377.00
TOTAL REVISED CONTRACT AMOUNT INCLUDING CHANGE ORDER No.1:		\$1,633,200.00

CONTRACT TIME

ORIGINAL CONTRACT TIME - Substantial Completion
THIS CHANGE ORDER:

515 Consecutive Calendar Days
0 Calendar Days

**TOTAL REVISED CONTRACT TIME INCLUDING
CHANGE ORDER No. One (1):**

515 Consecutive Calendar Days

CONDITION OF CHANGE:

Contractor acknowledges and agrees that the adjustments in contract price and contract time stipulated in this Change Order represents full compensation for all increases and decreases in the cost of, and the time required to perform the entire work under the Contract arising directly or indirectly from this Change Order and all previous Change Orders. Acceptance of this waiver constitutes an agreement between Owner and Contractor that the Change Order represents an all inclusive, mutually agreed upon adjustment to the Contract, and that Contractor will waive all rights to file a claim on this Change Order after it is properly executed.

SUBMITTED BY

REVIEWED BY

APPROVED BY

Blastco Texas, Inc.
Contractor
Date: _____

Schaumburg & Polk, Inc.
Engineer
Date: _____

City of Orange
Owner
Date: _____

cc: City of Orange
Blastco
Schaumburg & Polk, Inc.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER NO. 1 WITH BLASTCO TEXAS, INC. FOR THE MEEKS DRIVE AND LINK STREET WATER PLANT IMPROVEMENTS.

WHEREAS, on November 10, 2015 the City of Orange, Texas entered into a contract with Blastco Texas, Inc. in the amount of \$2,411,577.00 for the Meeks Drive and Link Street Water Plant Improvements; and

WHEREAS, it has become necessary to make adjustments to the project; now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE, TEXAS:

That the contract between Blastco Texas, Inc. and the City of Orange, Texas is hereby amended as per the attached Change Order No.1, decreasing the contract price to \$1,633,200.00; now therefore

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to sign said Change Order No. 1.

PASSED, APPROVED and ADOPTED on this the 10th day of November 2015.

Jimmy Sims, Mayor

ATTEST:

Rhonda Haskins, City Secretary

APPROVED:

City Attorney

City of Orange Public Library

MEMORANDUM

To: Dr. Shawn Oubre, City Manager
From: Brenna Manasco, Library Director
Date: October 20, 2015
Re: Orange Public Library's Public Internet Access Policy

The Library's Computer Use and Public Internet Access Policy has been revised due to changes in technology and some minor changes in wording. The Library's Advisory Board unanimously approved the policy as presented and as a City departmental policy, it is now subject to approval by the City Council.

If you approve, please place this item on the agenda for Council approval.

Orange Public Library

Computer Usage and Public Internet Policy

Introduction

This document constitutes a Library policy for the management of public computers. All persons accessing the public computers at the Library must abide by this Acceptable Use Policy and all Federal, State and local laws and regulations concerning use of property and computing resources. Use of Library public computers constitutes acceptance of this Acceptable Use Policy.

The mission of the Orange Public Library mandates a broad and diverse collection of materials to meet the educational, recreational, informational and cultural needs of the residents of the City.

Services Offered

The Orange Public Library offers access to information resources in electronic format and the availability of public computers for children and adults as part of the Library's reference services and in accordance with the Library's Mission Statement. The Library's electronic services are not intended to provide access to every software or hardware application or to every source of information available.

It is the user's responsibility to exercise judgment and discrimination when evaluating the usefulness and reliability of material found on the Internet. The Orange Public Library is not responsible for the content, security or reliability of web sites.

Violations of Use

Library computer resources can only be used for legal and authorized purposes. Library staff is authorized to coordinate usage of the Library's public computers, have the right to determine appropriateness of use, and at any time may require a patron to leave the workstation for violation of this policy and in accordance with law. Library staff may deny use of the computer systems or services, and if appropriate, defer to local law enforcement, as well as, issuing a trespass warning, thereby legally banning an individual from Library premises indefinitely.

The Library prohibits sites which may reasonably be construed as obscene, as that term is defined in section 1460 of title 18, United States Code; child pornography, as that term is defined in section 2256 of title 18, United States Code; or harmful to minors as defined in section 1703, Pub. L 106-544.

§43.22 of the Texas Penal Code prohibits the intentional or knowing display of an obscene photograph, drawing, or visual representation, while being reckless about whether a person is present who will be offended or alarmed by the display.

§43.24 of the Texas Penal Code prohibits the display of harmful material, defined in the law similarly to indecent material under federal law, if the displayer is reckless about whether a minor is present who will be offended or alarmed by the display.

All users shall specifically refrain from the following activities:

- Using someone else's library card for computer use.
- Using sounds and visuals which might disrupt the ability of other library patrons to use the library and its resources.
- Sharing computer account numbers, passwords and other types of authorization that are assigned to individual users.
- Downloading and/or installing executable files from any source.
- Changing the configuration files of any hardware or software on the Library's workstations or attempting to disable the Library's filtering software.
- Misrepresenting themselves on the Internet with the intention to commit harm, fraud or as a source of an electronic communication.
- Using someone else's library card for computer use.
- Staff may also take other measures to manage sessions. Users shall

User Responsibilities

All users of public computers shall:

- Abide by queue management procedures implemented by the Library staff.
- Report any loss or theft of their library card immediately.
- Observe the legal protections provided by copyright and license law, and computer abuse laws.
- Observe posted time limits and regulations.
- Close all programs, log off and leave the workstation immediately at the end of their allotted time.
- Assume full responsibility for filing electronic forms.
- Report equipment problems promptly to Library staff.

Time Limits

In order to provide equitable patron access, computer usage is limited to 30 minutes if others are waiting to use a computer; and, a maximum of 2 hours in a single day. All computer sessions, regardless of length, count towards the total amount of time.

Computers will be shut down 15 minutes before the Library closes. The Library is not responsible for the loss of any information or data that may occur as a result of shutdown procedures.

Printing and supplies

Printing is available for a \$.15 per page fee from most computer workstations, and patrons are responsible for full payment for any printing done at the Library. Patrons are encouraged to utilize the print preview option in order to see the length of a particular print job. Printing is paid for and retrieved at the circulation desk.

No envelopes, labels, transparencies or other paper or materials not provided by the Library may be placed in Library printers. Color prints are not available.

Saving/Installing Files and Using External Devices

To preserve patron privacy and to ensure system functionality, software or files are not permanently saved to the hard disk of any computer. Personal software may NOT be installed on library computers. Also, the downloading of programs or other executable files is not allowed.

No outside flashdrive or like device may be used on public computers.

Copyrights

Copyrighted works are protected regardless of the medium in which they are created or reproduced; thus, copyright extends to digital works and works transformed into digital format. Any copyright statements or symbols should be retained when printing a digital document.

Confidentiality

In general, the Library will treat information stored on computers as confidential (whether or not that information is protected by the computer operating system). Requests for disclosure of information will be honored only under one of the following conditions:

- when authorized by the owners of the information;
- when required by local, state or federal law.

As part of normal system maintenance, network administrators do monitor system activity, but the Library does not reveal information about an individual's use of computer resources unless compelled to do so.

Activities on public computers cannot be guaranteed any right to privacy. Patrons should exercise caution on any computer when transmitting personal or sensitive information.

Liability

The Library buildings may be subject to power surges and power outages, which may affect transactions taking place on public computers. The Library assumes no liability for any loss or damage to users' data or devices, invasion of the user's privacy, or for any personal damage or injury incurred as a result of using the Library's computing resources.

The Orange Public Library assumes no responsibility for any damages, direct or indirect, arising from use of its Internet server (home pages), Internet connections (wireless or wired) or from its connections to other Internet services. The Library does not guarantee that individual users are protected from accessing information they personally may deem undesirable or disturbing.

Users acknowledge that security errors and hacking are an inherent risk associated with any Internet service, and agree that they knowingly assume such risk, and further agree to hold the Library harmless from any claim or loss arising out of, or related to, any such instance of hacking or other unauthorized use or access into the user's accounts.

MOTION

Motion approving the Orange Public Library's Computer Use and Public Internet Access Policy as submitted by Library Director, Brenna Manasco.

Jimmy Sims, Mayor

ATTEST:

Rhonda Haskins, City Secretary

November 10, 2015

City of Orange Public Library

MEMORANDUM

To: Dr. Shawn Oubre, City Manager
From: Brenna Manasco, Library Director
Date: October 20, 2015
Re: Orange Public Library's Long Range Plan 2015 - 2020

The Orange Public Library is a state accredited public library through the Texas State Library and Archives Commission. Among other things, to be State accredited, the Library is required to have a long range/ technology plan in place. This is a plan, not a contract, and as such, the City/Library is not legally bound to follow the plan, but approval of the plan is required by the Library's governing entity.

The Library's Advisory Board unanimously approved the plan and for accreditation purposes, it is now subject to approval by the City Council.

If you approve, please place this item on the agenda for Council approval.

ORANGE PUBLIC LIBRARY

LONG RANGE PLAN FISCAL YEARS 2015 – 2020

The mission of the Orange Public Library mandates a broad and diverse collection of materials to meet the educational, recreational, informational and cultural needs of the residents of the City.

Mission Statement:

The mission of the Orange Public Library is to be a dynamic civic resource that is committed to providing informational and recreational materials and services which best anticipate and respond to the needs, interests, and concerns of all individuals.

The Orange Public Library strives to provide equal access to information, ideas, and knowledge through books, programs, electronic media and other resources. We believe in the freedom to read, to learn and to discover.

This commitment translates into an active role in the community - an opportunity to stimulate ideas, to advance knowledge, and to enhance the quality of life for residents of all ages.

Our vision is of a library committed to enhancing the quality of life for residents of all ages and taking an active role in the community. While the mission of the Orange Public Library mandates a broad and diverse collection of materials to meet the needs of the residents of the City, the Library has focused its principle efforts on fulfilling these primary service roles:

- Information Center - Residents, students and workers have access to current, accurate and practical information for daily living.
- Independent Learning Center - Residents of all ages can pursue learning and self improvement in their individual interests. The Library is suited to support lifelong learning – efforts that precede, follow or supplement formal schooling.
- Preschoolers Door to Learning - Young children develop an interest in reading and learning through services for children and for parents. A child's intellectual skills are shaped in the preschool years, a critical time to instill a love of learning and reading to last a lifetime.
- Popular Materials Library - Library users have popular materials readily available in a variety of formats consistent with their interests and demands.

- Community Setting - Residents will find a safe and welcoming place where the entire community comes together to celebrate culture and knowledge and to find others with whom to share their interests and enjoy unique learning experiences.

In order to achieve our vision, a collection of goals including and beyond the 'primary service roles,' must be met. *Goals will be subject to the community's ability to grow.*

Within 1-2 years:

- Review and revise, if necessary, Library procedures in all departments.
- Biannually weed all forms of materials using the CREW method.
- Review policies and create new policies for any Library functions or services not yet in place.
- Implement adult or senior adult daytime program, of some sort, for library patrons.
- Encourage further involvement by the Library Advisory Board and discuss the roles they may play in promoting the Library and its services and programs.
- Aid in the promotion of the *Friends of the Orange Public Library* and in expanding the number of **active** members willing to participate on the Executive Board and FOL projects or programs.
- Conduct an annual quick survey of patrons to determine and evaluate community needs in the library and how they may be implemented.
- Develop a project to increase the Library's "curb appeal," including, but not limited to cleaning and resealing the exterior of the building, and replacing and/or updating landscaping with low maintenance vegetation.

Within 2-3 years:

- Execute a complete inventory of all reference and circulating materials.
- Propose the establishment of a circulating materials conveyance system for homebound individuals, possibly conducted by the *Friends of the Orange Public Library*.
- Increase circulating/digital materials budget by 10%.

Within 3-5 years:

- Increase staffing by 1 part-time (programming) position (for a total of 6 fte's).
- Have at least one monthly program for patrons in each age group (approximately 6 monthly programs).
- Increase circulating/digital materials budget by 10%.

Within 5-10 years:

- Construct a room that is visible and easily monitored for the young adults/teens and the young adult/teen collection.

- Increase circulating/reference materials budget by 10%.
- Establish a small area for coffee or snacking.

Technology Plan

Due to continual advancement in technology, the technology plan will be reviewed and/or revised every three years.

Within 1-2 years:

- Replace 3 staff PC's.
- Continue rotation of upgrading the operating systems on staff PC's.
- Make electronic resources available to Library patrons via the Library's web site; such as the Texshare Databases.
- Research and install public access computer software management tools for libraries. Possibilities include session managers, and integrity maintenance software.
- Implement public access WiFi.
- Replace ILS (integrated library system) server.

Within 2-3 years:

- Replace 2 staff PC's.
- Continue rotation of upgrading the operating systems on staff PC's.
- Replace the server networking the public access computers.
- Increase resources available to library patrons via the Library's web site.

Within 3-5 years:

- Replace 2 staff PC's.
- Replace 2 OPAC stations (PC's used only to access the library's *card catalog*).
- Continue rotation of upgrading the operating systems on staff PC's.

Within 5-10 years:

- Replace public access computers.
- Continue rotation of staff PC replacement and software upgrades.
- Review/Compare Library's ILS (integrated library system) for possible system conversion.

The long-range plan is to serve as a guide in the expansion of services for all patrons -- subject to community growth. Objectives requiring funds will be accomplished through City budgeting, the Library's Donation Fund and the pursuit of grant opportunities.

MOTION

Motion approving the Long Range Plan (2015-2020) of the Orange Public Library as submitted by Library Director, Brenna Manasco.

Jimmy Sims, Mayor

ATTEST:

Rhonda Haskins, City Secretary

November 10, 2015

**CERTIFICATION of the
2015 CURRENT TAX ROLL**

City of Orange

I, Lynda Gunstream, Tax Assessor-Collector of Orange County, Texas, do solemnly swear that the tax roll from which this information is derived contains a correct and full list of the real and personal property subject to taxation, and that said property has been assessed for taxes for the year 2015, at its true and full market value, or if it has not market value, then at its real value, as said list and values were certified and submitted to me by Mike Cedars, Chief Appraiser of the Orange County Appraisal District; to wit: \$ 6,144,346.35

Sworn to and subscribed before me this 22 day of October, 2015.


Lynda Gunstream, PCC
Orange County Tax Assessor-Collector



We, the undersigned Governing Body of the **City of Orange**, certify that the said current tax roll for the year 2015 has been presented and accepted this _____ day of _____ 2015.

Mayor

Attest:

Improvements:		Number	Amount		
Homesteadable		6,718	529,979,891--:		
New Homesteadable			0 :	Impr. Total	
Non-Homesteadable		806	214,097,509 :--	744,077,400--:	
New Non-Homesteadable			0--:		
Land:					
		Number	Amount		
Homesteadable		7,118	70,768,027--:	Land Total	
Non-Homesteadable		2,846	64,697,905--:--	135,465,932--:	
Acres	12,971.683	9,974			Total Market
					1,108,244,517
Productivity:					
		Number	Amount		
Agricultural Market		125	14,187,025--:	Productivity Mkt	Total Accounts
Timber Market		19	1,800,786--:--	15,987,811--:	11,533
Agricultural Use Value		125	275,112		
Timber Use Value		19	78,075		
Exempt Agricultural Market			0		
Exempt Agricultural Value			0		
Other:					
		Number	Amount		
Minerals		66	428,340--:	Other	
Personal Property Market		1,319	212,285,034--:--	212,713,374--:	
Miscellaneous:					
		Number	Amount		
Homestead Market Value		4,078	434,211,446		
Homestead Cap Value		4,078	433,471,580		
Tax Increment Zone Market			0		
Tax Increment Zone Base			0		
Deductions:					
		Exemption	Number	Amount	
Constitutional Exempt			554	79,984,700-----:	
Productivity Loss			144	15,634,624-----:	
Homestead Cap Loss			97	739,866-----:	
Homestead				0--:	
Homestead Frozen				0 :	Homestead Total
Homestead Local				0 :--	85,213,136--:
Homestead Local Frozen				0 :	
Homestead Local %	20%	2,776	63,172,599 :		Total
Homestead Local % Frozen	20%	1,212	22,040,537--:		Deductions
					220,398,481
Over 65	15,000	477	7,006,413--:		
Over 65 Frozen	15,000	1,076	16,082,100 :	Over 65 Total	
Over 65 Local			0 :--	23,088,513--:	
Over 65 Local Frozen			0--:		
Disabled Person	15,000	95	931,250--:		
Disabled Person Frozen	15,000	136	1,345,000 :	Disabled Person	
Disabled Person Local		89	433,449 :--	3,374,699--:	
Disabled Person Lcl Frzn		133	665,000--:		
Disabled Veteran HS Full		68	8,037,416--:		
Disabled Veteran		86	835,290 :	Disabled Veteran	
Disabled Veteran Frozen		46	489,000--:--	9,361,706--:	
Abatements					
				0--:	
Pollution Control			0 :		
Freepport			0 :	Other Exemptions	
HB366		38	5,434 :--	3,001,237--:	
Prorated Exempt		15	307,520 :		
Other		70	2,688,283--:		
					Net Taxable
					887,846,036
Frozen Taxable Value Loss					
			11,097,465		
Frozen Limit (CAD Original)		1,768	726,463.75		
Frozen Limit Adjusted (Transfers)		1,768	728,377.32		Net Taxable
Frozen Tax Levy Used			688,661.76		Less Frozen
Late Agricultural Penalty		1	50.26		876,748,571
Late Correction Penalty			.00		
Late Rendition Penalty		265	7,051.40		
Actual Levy					
			6,144,346.35	Beginning Balance:	6,137,294.95
				Late Rendition Penalty	7,051.40
				TOTAL LEVY:	6,144,346.35
Total Tax Levy	0.00700000				

Calc sequence: DV Tot HS,Dis Vet,Hmstd,Ovr 65,Disabled,Hmstd Lcl,Ovr 65 Lcl,Disabled Lcl,Other.
Apply Ownership Interest to Hmstd, Over 65, Dis Person, Hmstd Lcl, Hmstd Min, Dis Vet.
Apply Disabled Veteran exemption to Non-Homestead then to Homestead values.

2015 BEGINNING
CURRENT & DELQ. TOTALS

YEAR TO DATE RECAPULATION FOR AGENCY: COR

LEVY	BEGIN	ORIGINAL	SUPPLEMENTAL	TOTAL CURRENT	% PAID	DELINQUENT	% PAID	SUMMARY
COLLECTED	6,137,294.95	6,137,294.95	.00	6,137,294.95	1,196,436.32	1,196,436.32	0.00	7,333,731.27
LATE HS/65	2,921.53-	2,921.53-	.00	2,921.53-	.00	.00	.00	2,921.53-
OTHER ADJUSTMENTS	24,989.15-	24,989.15-	.00	24,989.15-	.00	.00	.00	24,989.15-
SUPPLEMENTS	.00	.00	.00	.00	.00	.00	.00	.00
ADJUSTED	6,109,384.27	6,109,384.27	.00	6,109,384.27	1,196,436.32	1,196,436.32	0.00	7,305,820.59
COLLECTED	6,109,384.27-	6,109,384.27-	.00	6,109,384.27-	1,196,436.32-	1,196,436.32-	0.00	7,305,820.59-
UNCOLLECTED	7,051.40	7,051.40	.00	7,051.40	2,468.84	2,468.84	.00	9,520.24
LATE RENDITION BEGIN	7,051.40	7,051.40	.00	7,051.40	2,468.84	2,468.84	.00	9,520.24
LATE REND ADJUSTED	7,058.96	7,058.96	.00	7,058.96				9,527.80
COLLECTED	.00	.00	.00	.00	0.00	.00	0.00	.00
DISCOUNTS	.00	.00	.00	.00	.00	.00	.00	.00
PENALTY	.00	.00	.00	.00	.00	.00	.00	.00
INTEREST	.00	.00	.00	.00	.00	.00	.00	.00
NET	.00	.00	.00	.00	.00	.00	.00	.00
COURT COST	.00	.00	.00	.00	.00	.00	.00	.00
ABST FEES	.00	.00	.00	.00	.00	.00	.00	.00
ATTY FEES	.00	.00	.00	.00	.00	.00	.00	.00
OTHER FEES	.00	.00	.00	.00	.00	.00	.00	.00
REND PENLTY	.00	.00	.00	.00	.00	.00	.00	.00
(AGENCY %)	.00	.00	.00	.00	.00	.00	.00	.00
(CAD %)	.00	.00	.00	.00	.00	.00	.00	.00
TOTAL	.00	.00	.00	.00	.00	.00	.00	.00

DELINQUENT BREAKDOWN	BEGIN	ADJUSTMENTS	SUPPLEMENTS	ADJUSTED	COLLECTED	PRIOR YR REF	UNCOLLECTED	% PAID
2014 -	204,684.85	.00	.00	204,684.85	.00	.00	204,684.85-	0.00
2013 -	153,547.86	.00	.00	153,547.86	.00	.00	153,547.86-	0.00
2012 -	137,766.80	.00	.00	137,766.80	.00	.00	137,766.80-	0.00
2011 -	214,610.57	.00	.00	214,610.57	.00	.00	214,610.57-	0.00
2010 -	97,960.84	.00	.00	97,960.84	.00	.00	97,960.84-	0.00
2009 -	61,128.90	.00	.00	61,128.90	.00	.00	61,128.90-	0.00
2008 -	50,601.09	.00	.00	50,601.09	.00	.00	50,601.09-	0.00
2007 -	44,164.44	.00	.00	44,164.44	.00	.00	44,164.44-	0.00
2006 -	42,920.73	.00	.00	42,920.73	.00	.00	42,920.73-	0.00
2005 -	35,785.79	.00	.00	35,785.79	.00	.00	35,785.79-	0.00
2004 -	24,710.89	.00	.00	24,710.89	.00	.00	24,710.89-	0.00
2003 -	23,723.49	.00	.00	23,723.49	.00	.00	23,723.49-	0.00
2002 -	19,996.74	.00	.00	19,996.74	.00	.00	19,996.74-	0.00
2001 -	15,955.80	.00	.00	15,955.80	.00	.00	15,955.80-	0.00
1999 -	15,387.06	.00	.00	15,387.06	.00	.00	15,387.06-	0.00
1998 -	11,322.59	.00	.00	11,322.59	.00	.00	11,322.59-	0.00
1997 -	8,938.84	.00	.00	8,938.84	.00	.00	8,938.84-	0.00
1996 -	7,754.17	.00	.00	7,754.17	.00	.00	7,754.17-	0.00
1995 -	7,456.46	.00	.00	7,456.46	.00	.00	7,456.46-	0.00
1994 -	6,362.22	.00	.00	6,362.22	.00	.00	6,362.22-	0.00
1993 -	2,195.32	.00	.00	2,195.32	.00	.00	2,195.32-	0.00
1992 -	1,787.95	.00	.00	1,787.95	.00	.00	1,787.95-	0.00
1991 -	721.12	.00	.00	721.12	.00	.00	721.12-	0.00
1990 -	759.08	.00	.00	759.08	.00	.00	759.08-	0.00
1989 -	620.05	.00	.00	620.05	.00	.00	620.05-	0.00
1988 -	558.23	.00	.00	558.23	.00	.00	558.23-	0.00
1987 -	744.84	.00	.00	744.84	.00	.00	744.84-	0.00
1986 -	632.13	.00	.00	632.13	.00	.00	632.13-	0.00
1985 -	533.64	.00	.00	533.64	.00	.00	533.64-	0.00
PRIOR YEARS	3,103.83	.00	.00	3,103.83	.00	.00	3,103.83-	0.00

**CERTIFICATION of the
2015 DELINQUENT TAX ROLL**

City of Orange

I, Lynda Gunstream, Tax Assessor-Collector for the **City of Orange**, Orange County Texas, do solemnly swear that I have made or caused to be made delinquent inquiry to ascertain that all delinquent taxes due to the **City of Orange** on October 1, 2015 in the amount of \$ 1,198,905.16 are hereby certified and the tax records are incorporated herein reference the same as if fully copied and set forth at lengths.

Sworn to and subscribed before me this 21 day of October, 2015.

Lynda Gunstream
Lynda Gunstream, PCC
Orange County Tax Assessor-Collector



#####

We, the undersigned Governing Body of the **City of Orange**, certify that the said delinquent tax roll for the year 2015 has been presented and accepted this ____ day of _____, 2015.

Mayor

Attest:

2015 DELINQUENT TAX ROLL

TOTAL DUE BY YEAR FOR
CITY OF ORANGE

YEAR	BASE TAX	REND PENALTY	TOTAL
2014	204,684.85	418.18	205,103.03
2013	153,547.86	336.62	153,884.48
2012	137,766.80	349.81	138,116.61
2011	214,610.57	257.89	214,868.46
2010	97,960.84	455.04	98,415.88
2009	61,128.90	207.99	61,336.89
2008	50,601.09	125.20	50,726.29
2007	44,164.44	53.85	44,218.29
2006	42,920.73	122.12	43,042.85
2005	35,785.79	142.14	35,927.93
2004	24,710.89		24,710.89
2003	23,723.49		23,723.49
2002	19,996.74		19,996.74
2001	15,955.80		15,955.80
2000	15,387.06		15,387.06
1999	11,322.59		11,322.59
1998	8,938.84		8,938.84
1997	7,754.17		7,754.17
1996	7,456.46		7,456.46
1995	6,362.22		6,362.22
1994	2,195.32		2,195.32
1993	1,787.95		1,787.95
1992	721.12		721.12
1991	759.08		759.08
1990	620.05		620.05
1989	558.23		558.23
1988	744.84		744.84
1987	632.13		632.13
1986	533.64		533.64
1985	794.00		794.00
1984	565.73		565.73
1983	534.74		534.74
1982	396.99		396.99
1981	95.69		95.69
1980	88.60		88.60
1979	119.58		119.58
1978	119.58		119.58
1977	119.58		119.58
1976	119.58		119.58
1975	34.58		34.58
1974	82.88		82.88
1973	32.30		32.30
1972			0.00
GRAND TOTAL	1,196,436.32	2,468.84	1,198,905.16

MOTION

Motion approving the certification of the 2015 assessed tax roll and the 2015 delinquent tax roll summary as submitted by Lynda Gunstream, Orange County Tax Assessor-Collector.

Jimmy Sims, Mayor

ATTEST:

Rhonda Haskins, City Secretary

November 10, 2015

City of Orange Investment Report
For the Quarter Ending September 30, 2015

On September 12, 1995 the City Council adopted an investment policy in compliance with recently revised state law. This policy was last reviewed on January 27, 2015. Chapter 2256 Section 023 Subsection (b) of the Government Code requires that the Director of Finance shall prepare an investment report at least quarterly. The investment report must include a management summary and the detail as set forth in the Subsection (b).

Cash and Investment Summary

The following chart shows the change in the City investment portfolio over the last quarter. Detailed information for each fund is attached.

<i>Investment of all Funds at:</i>	<i>9/30/2015</i>	<i>6/30/15</i>	<i>3/31/15</i>	<i>12/31/14</i>	<i>9/30/14</i>	<i>6/30/14</i>
<i>Investments/Purchase Cost</i>	\$ 5,182,000.00	\$ 4,937,000.00	\$ 5,186,871.67	\$ 5,186,871.67	\$ 5,186,871.67	\$ 5,186,717.50
<i>Accrued Book Value</i>	\$ 5,182,000.00	\$ 4,937,000.00	\$ 5,186,967.92	\$ 5,186,962.50	\$ 5,186,962.50	\$ 5,186,962.50
<i>Fair Value</i>	\$ 5,182,000.00	\$ 4,937,000.00	\$ 5,186,905.00	\$ 5,186,725.00	\$ 5,186,535.00	\$ 5,186,865.00
<i>Maturity Value</i>	\$ 5,182,735.00	\$ 4,937,000.00	\$ 5,187,000.00	\$ 5,187,000.00	\$ 5,187,000.00	\$ 5,187,000.00
<i>Average Length to Maturity</i>	48	30	35	35	35	41
<i>Annualized Rate of Return- Net of Fees</i>	0.281%	0.240%	0.163%	0.146%	0.146%	0.137%
<i>Treasury Bills</i>	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
<i>Government Agencies</i>	0.00%	0.00%	4.82%	4.82%	4.82%	4.81%
<i>Certificates of Deposit</i>	4.730%	0.000%	0.000%	0.000%	0.000%	0.000%
<i>Savings</i>	95.27%	100.00%	95.18%	95.18%	95.18%	95.19%
<i>Cash Balances (Covered by Collateral) Savings</i>	\$ 12,832,783.07	\$ 10,128,931.97	\$ 11,571,125.87	\$ 3,430,213.21	\$ 3,608,046.42	\$ 8,354,690.86
<i>CD's (Covered by Collateral)</i>	\$ 245,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<i>Savings (Covered by Collateral)</i>	\$ 4,937,000.00	\$ 4,937,000.00	\$ 4,937,000.00	\$ 4,937,000.00	\$ 4,937,000.00	\$ 4,937,000.00
<i>Total Covered by Collateral</i>	\$ 18,014,783.07	\$ 15,065,931.97	\$ 16,508,125.87	\$ 8,367,213.21	\$ 8,545,046.42	\$ 13,291,690.86
<i>Collateral Pledged (Market)</i>	\$ 20,287,136.25	\$ 17,381,114.60	\$ 18,481,571.55	\$ 14,027,976.33	\$ 14,753,445.48	\$ 18,791,244.70

Performance

The Investment Policy specifies that the portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. One benchmark to use is the average yield rate for six month treasury bills. We use the weekly sale information from the Wall Street

Journal to compute an average rate of return for the quarter. For the quarter ending September 30, 2015 the average rate of return on six month treasury bills was .180%. The City's annualized earnings rate was 0.281% which is more than the average treasury bill rate. By the end of this quarter the City had 0% in Treasury Bills, 0% in Government Agencies, 4.73% in Collateralized CD's and 95.27% in Collateralized Savings Account. The City always attempts to receive the best rate that fits (1) investment policy provisions for portfolio split and (2) maturity dates to match payments or payrolls. The City's present rate annualized would mean \$14,558.60, in earnings if we maintained the level of investments and yields we currently have. At the end of fiscal year 2013 the City had actual interest earnings of \$30,669 and at the end of fiscal year 2014 the City has actual interest earnings of \$23,900. The total interest earnings for the fiscal years includes interest earnings that the City receives on our cash accounts.

The interest rate on six month treasury bills was 0.105% at the end September 30, 2015, with the average for the quarter being 0.180%. During the last three years we have seen the average interest rate on six month treasury bills increase .04%. Rates have been below 1% for the last twenty seven quarters. The rate on the six month treasury bill went from 0.110% at the beginning of the quarter to 0.105% at the end of the quarter. For the last year we have seen the average six month rate go from .052% to 0.180%.

<u>Quarter Ending Date</u>	<u>Average Interest Rate Per Quarter</u>	<u>Change</u>
9/30/12	0.140%	0.000%
12/31/12	0.138%	-0.002%
3/31/13	0.111%	-0.027%
6/30/13	0.086%	-0.025%
9/30/13	0.056%	-0.030%
12/31/13	0.071%	0.015%
3/31/14	0.078%	0.007%
6/30/14	0.054%	-0.024%
9/30/14	0.052%	-0.002%
12/31/14	0.063%	0.011%
3/31/15	0.092%	0.029%
6/30/15	0.088%	-0.004%
9/30/15	0.180%	0.092%

The 48 day average length to maturity, at the end of the quarter, is up from the prior quarter. The City has now completed the fourth quarter of fiscal year 2015 and the rates on all investment options continue to stay very low.

City of Orange, Investment Report, September 30, 2015

Page 2

For several years now the City has been keeping investment short term to take advantage of any increase in yields. Interest rates on six month treasury bills are still well below the 1% level. The City has not seen any change in the interest rates on Treasuries and Agencies.

This quarter the City was not able to purchase agencies or treasuries that were close to the rate we were earning on our savings accounts or certificates of deposit at our local depositories. In June 2015 the City opted to close our trust account at J.P. Morgan Trust. At this time we are not purchasing any investments that need to be kept as delivery versus payment. Since June we have looked into other investment opportunities. We have contacted local banks to see if it is feasible to place funds in local certificates of deposits. We have one local bank where the City was able to set up an account for this purpose.

In June 2013 the City was able to start allowing customers to view and pay their utility billings online through the City's ESuite module. This was one of the final phases on the City's conversion to New World Systems software modules for Finance, Human Resources, Code Enforcement and Utility Management. The payment link is located on the City of Orange website at orangetexas.net. The City is averaging about 5% of our utility payment through online payments.

We also continue to offer to debit customer's bank accounts for water/sewer/garbage billings. We presently have approximately 8% of our customers who are using this option.

Compliance

The City is presently investing in collateralized savings accounts and certificates of deposit. At the end of this quarter the City did not have any investments in Government Agencies or Treasury Bills.

The savings accounts are collateralized, or covered by FDIC Insurance, in the same manner in which the City's cash accounts and CD's are collateralized or insured. On September 30, 2015 the City had 95.27%, \$4,937,000.00, of the portfolio balance in the collateralized high yield savings accounts. On September 30, 2015 the Investment Savings were earning 0.28% (on 365 day basis). The savings rate is presently higher than other quotes the City is receiving on other allowable investments.

During this quarter the City invested in a certificate of deposit at First Financial Bank. This investment is earning 0.30% which is slightly more than the Investment Savings account.

The investment policy specifies that the investments, in order of priority, be (1) suitable for the entity (2) provide for preservation and safety of principal (3) liquid (4) marketable if the need arises (5) diverse types of investments in the portfolio and (6) able to achieve a fair yield.

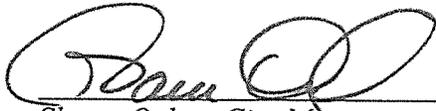
For the City our present investments meet all the requirements. With the setting of percentage factors for portfolio investment types (within our Investment Policy as required by State Law) the City is striving to diversify its investments and still maximize the rate of return. The specific reason for the

diversity of a portfolio is to eliminate the risk of loss from over concentration of assets in a specific maturity, specific issuer, or specific class of securities. The City is presently unable to obtain instruments backed by the full faith and credit of the federal government the City's investments are not as diverse as they have been in the past.

The City is currently in compliance with the Public Funds Investment Act. The present investment options have made it very difficult to stay within the City's Investment Policy and Strategies. The City also is getting less diversification within the portfolio than normally recommended.

The City Council will continue to receive financial information on a quarterly basis and the quarterly investment report.

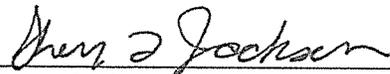
Submitted by City of Orange Designated Investment Officers:



Shawn Oubre, City Manager



Gail English, Director of Finance



Sherry Jackson, Accounting Manager

**City of Orange Investment Report
for the Quarter Ending September 30, 2015**

	Total All Funds	General	Debt Service	CIP/General	Water & Sewer	W/S I&S	Utility CIP	Sanitation	Internal Service	Special Revenue
Investments 06/30/2015										
Purchase Cost	4,937,000.00	3,462,000.00	0.00	0.00	0.00	0.00	0.00	275,000.00	95,000.00	1,105,000.00
Accrued Book Value	4,937,000.00	3,462,000.00	0.00	0.00	0.00	0.00	0.00	275,000.00	95,000.00	1,105,000.00
Fair Value	4,937,000.00	3,462,000.00	0.00	0.00	0.00	0.00	0.00	275,000.00	95,000.00	1,105,000.00
Maturity Value	4,937,000.00	3,462,000.00	0.00	0.00	0.00	0.00	0.00	275,000.00	95,000.00	1,105,000.00
Earnings on Investments at Maturity	1,006.33	705.68	0.00	0.00	0.00	0.00	0.00	56.05	19.36	225.24
Average Length of Maturity	30	30	0	0	0	0	0	30	30	30
Annualized Earnings	0.240%	0.240%	0.000%	0.000%	0.000%	0.000%	0.000%	0.240%	0.240%	0.240%
Quarterly Trust Fees	625.00									
Annualized Earnings (Net of Fees)	0.218%									
Investment Change										
Investment Purchases (Reinvestments)	245,000.00	245,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Investment Maturities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Investments 09/30/2015										
Purchase Cost	5,182,000.00	3,707,000.00	0.00	0.00	0.00	0.00	0.00	275,000.00	95,000.00	1,105,000.00
Accrued Book Value	5,182,000.00	3,707,000.00	0.00	0.00	0.00	0.00	0.00	275,000.00	95,000.00	1,105,000.00
Fair Value	5,182,000.00	3,707,000.00	0.00	0.00	0.00	0.00	0.00	275,000.00	95,000.00	1,105,000.00
Maturity Value	5,182,735.00	3,707,735.00	0.00	0.00	0.00	0.00	0.00	275,000.00	95,000.00	1,105,000.00
Earnings on Investments at Maturity	1,909.06	1,558.29	0.00	0.00	0.00	0.00	0.00	65.40	22.59	262.78
Average Length of Maturity	48	55	0	0	0	0	0	31	31	31
Annualized Earnings	0.281%	0.281%	0.000%	0.000%	0.000%	0.000%	0.000%	0.240%	0.240%	0.240%
Quarterly Trust Fees	0.00									
Annualized Earnings (Net of Fees)	0.281%									
Change in Market Value	245,000.00	245,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Treasury Bills	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Percentage of Portfolio	0.00%									
Government Agencies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Percentage of Portfolio	0.00%									
CD Covered by Collateral	245,000.00	245,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Percentage of Portfolio	4.73%									
Savings Account	4,937,000.00	3,462,000.00	0.00	0.00	0.00	0.00	0.00	275,000.00	95,000.00	1,105,000.00
Percentage of Portfolio	95.27%									
Total	5,182,000.00	3,707,000.00	0.00	0.00	0.00	0.00	0.00	275,000.00	95,000.00	1,105,000.00
Percentage of Total Portfolio	100%	72%	0%	0%	0%	0%	0%	5%	2%	21%
Maturity Less Than 90 Days	4,937,000.00	3,462,000.00	0.00	0.00	0.00	0.00	0.00	275,000.00	95,000.00	1,105,000.00
Maturity 90-180 Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Maturity 181-365 Days	245,000.00	245,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	5,182,000.00	3,707,000.00	0.00	0.00	0.00	0.00	0.00	275,000.00	95,000.00	1,105,000.00

City of Orange Investment Analysis
September 30, 2015

	Original Purchase Cost	Accrued Book Value	Present Market Value	Maturity Value	Purchase Date	Maturity Date	Yield %	Earnings	Annualized Earnings	Term Days	Days to Maturity
1	1	WF Savings	3,462,000.00	3,462,000.00	01-Sep-15	30-Sep-15	0.280%	823.29	9,693.60	31	0
1	1	First Financial	245,000.00	245,000.00	13-Aug-15	13-Aug-16	0.300%	735.00	735.00	365	318
			3,707,000.00	3,707,000.00			0.281%	1,558.29	10,428.60	55	
28	1	WF Savings	275,000.00	275,000.00	01-Sep-15	30-Sep-15	0.280%	65.40	770.00	31	0
			275,000.00	275,000.00			0.280%	65.40	770.00	31	
30	1	WF Savings	95,000.00	95,000.00	01-Sep-15	30-Sep-15	0.280%	22.59	266.00	31	0
			95,000.00	95,000.00			0.280%	22.59	266.00	31	
40	1	WF Savings	525,000.00	525,000.00	01-Sep-15	30-Sep-15	0.280%	124.85	1,470.00	31	0
50	1	WF Savings	350,000.00	350,000.00	01-Sep-15	30-Sep-15	0.280%	83.23	980.00	31	0
51	1	WF Savings	50,000.00	50,000.00	01-Sep-15	30-Sep-15	0.280%	11.89	140.00	31	0
56	1	WF Savings	25,000.00	25,000.00	01-Sep-15	30-Sep-15	0.280%	5.95	70.00	31	0
63	1	WF Savings	50,000.00	50,000.00	01-Sep-15	30-Sep-15	0.280%	11.89	140.00	31	0
64	1	WF Savings	25,000.00	25,000.00	01-Sep-15	30-Sep-15	0.280%	5.95	70.00	31	0
65	1	WF Savings	5,000.00	5,000.00	01-Sep-15	30-Sep-15	0.280%	1.19	14.00	31	0
70	1	WF Savings	75,000.00	75,000.00	01-Sep-15	30-Sep-15	0.280%	17.84	210.00	31	0
			1,105,000.00	1,105,000.00			0.280%	262.78	3,094.00	31	
			5,182,000.00	5,182,000.00			0.281%	1,909.06	14,558.60		48

MOTION

Motion acknowledging receipt of the Quarterly Investment Report for the period ending September 30, 2015.

Jimmy Sims, Mayor

ATTEST:

Rhonda Haskins, City Secretary

_____, 2015



Charles E. Reed & Associates, P.C.

Certified Public Accountants & Consultants

Member

American Institute of
Certified Public Accountants

Texas Society of
Certified Public Accountants

AICPA Private
Companies Practice Section

October 28, 2015

To the Honorable Mayor and City Council
City of Orange, Texas
803 West Green Avenue
Orange, Texas 77631-0520

We are engaged to audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Orange, Texas for the year ended September 30, 2015. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibilities under U.S. Generally Accepted Auditing Standards, Government Auditing Standards, and OMB Circular A-133

As stated in our engagement letter dated August 12, 2015, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we will consider the City of Orange, Texas's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We will also consider internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

As part of obtaining reasonable assurance about whether the City of Orange, Texas's financial statements are free of material misstatement, we will perform tests of its compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit. Also in accordance with OMB Circular A-133, we will examine, on a test basis, evidence about the City of Orange, Texas's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement applicable to each of its major federal programs for the purpose of expressing an opinion on the City of Orange, Texas's compliance with those requirements. While our audit will provide a reasonable basis for our opinion, it will not provide a legal determination on the City of Orange, Texas's compliance with those requirements.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to the RSI, which supplement(s) the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

Beaumont

6850 Phelan Boulevard
Beaumont, Texas 77706
(409) 833-8986 • Fax: (409) 833-4486

Port Arthur

3636 Professional Drive
Port Arthur, Texas 77642
(409) 983-3277 • Fax: (409) 983-3270

Silsbee

295 Hwy. 327 East
Silsbee, Texas 77656
(409) 385-2806 • Fax: (409) 385-4338

Planned Scope, Timing of the Audit, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit on approximately November 9, 2015 and issue our report on approximately March 15, 2016. Charles G. Reed, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of City Council and management of the City of Orange and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Charles E. Reed and Associates, P.C.

Charles E. Reed and Associates, P.C.
Certified Public Accountants and Consultants

MOTION

Motion acknowledging receipt of the 2015 City of Orange Initial Communication with Governance Letter as presented by Charles E. Reed & Associates, P.C.

Jimmy Sims, Mayor

ATTEST:

Rhonda Haskins, City Secretary

November 10, 2015

MOTION

Motion canceling the November 24, 2015 and December 22, 2015 Regular City Council Meetings.

Jimmy Sims, Mayor

ATTEST:

Rhonda Haskins, City Secretary

November 10, 2015